



DEPARTMENT OF THE ARMY
US ARMY MEDICAL RESEARCH ACQUISITION ACTIVITY
820 CHANDLER STREET
FORT DETRICK MD 21702-5014

Request for Quote
Solicitation W81XWH-11-R-0029
Research Management Support Services

The U. S. Army Medical Research Acquisition Activity (USAMRAA), Tan Team has a requirement for Research Management Support Services to support the Telemedicine and Advanced Technology Center (TATRC) at several locations, as stated in the performance work statement (PWS). The requirement is defined in the attached solicitation for Research Management Support Services.

The base period of performance shall begin on date of award or 1 June 2011 through 31 May 2012, and has four (4) year option years if exercised.

This procurement is being conducted in accordance with FAR Part 8 as GSA E-Buy. The following is an explanation on how award shall be made.

The Government will select the contractor that represents the best value on the basis of technical approach, past performance, small business plan, and price. Technical approach will be evaluated based on technical approaches, understanding the requirement, quality control plan, contract transition/start-up and workforce staffing, manager personnel qualification/experiences, and skills assessments. Past performance will be evaluated based on experience providing the same or similar work as outlined in the attached solicitation. Small Business Plan will give offers extra credit for subcontracting with small business. Please see pages **41-43** of the attached solicitation for the evaluation factors and sub-factors that will be used to evaluate your quote. If you intend to submit a quote for this requirement, you must also submit a copy of your GSA/FSS Contract Schedule that allows your company to provide **Research Management Support Services**. You are required to submit your price as listed in **Section B2, Price/Cost Schedule** of the solicitation document. Your pricing information must be sent as a separate document, please see **Section L, Instructions to Offerors**.

The Government intends to award a firm fixed price task order against the successful offeror's Federal Supply Schedule (FSS) contract. Quotes will only be accepted from GSA/FSS Schedule holders only.

2. Based on the attached solicitation, please submit a price quote along with all documentation requested on pages **41-52** of the solicitation by email, EBuy, or mail **no later than May 7, 2010 at 4:00 pm EST**. If you submit your package via mail, you must submit one (1) original and two (2) copies.

3. Any prospective offeror may contact us while preparing a quote to obtain clarification of our performance work statement or other information needed to prepare a quote. We will provide pertinent information in that regard to other offerors, as appropriate.

4. We will notify all offerors about our selection decision promptly after we issue an order.

Interested parties must submit all required documentation via mail to the U.S. Army Medical Research Acquisition Activity (USAMRAA), ATTN: MCMR-AAA-T/Laura Charles, 820 Chandler Street, Ft Detrick MD 21702 or via email at laura.n.charles@amedd.army.mil. Please address all questions and/or concerns to Ms. Laura Charles at by e-mail.

Sincerely,

E-Signed by USAMRAA
VERIFY authenticity with ApproveIt
Thursday, 28 April, 2011 16:39:03



04/28/2011

LAURA N. CHARLES
Contract Specialist

Date