

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 21		
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER		5. SOLICITATION NUMBER W81XWH-11-R-0033		6. SOLICITATION ISSUE DATE 19-May-2011	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME FLODEAN P BILLINGS			b. TELEPHONE NUMBER (No Collect Calls) 301-619-2648		8. OFFER DUE DATE/LOCAL TIME 03:00 PM 03 Jun 2011	
9. ISSUED BY USA MED RESEARCH ACQ ACTIVITY 820 CHANDLER ST FORT DETRICK MD 21702-5014 TEL: FAX:		CODE W81XWH	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP		12. DISCOUNT TERMS
15. DELIVER TO USA MED RESEARCH MAT CMD TMED AND ADV TECH RSRCH CTR TATRC 504 SCOTT STREET FORT DETRICK MD 21702-5012 TEL: FAX:		CODE W90ERG	16. ADMINISTERED BY					CODE
17a. CONTRACTOR/OFFEROR		CODE	18a. PAYMENT WILL BE MADE BY					CODE
TEL.		FACILITY CODE						
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES				21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE								
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED								
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED								
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>2</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. <input checked="" type="checkbox"/>					29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) TEL: EMAIL:				

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)	42d. TOTAL CONTAINERS

Section A - Solicitation/Contract Form

ADDITIONAL INFORMATION
ADDITIONAL INFORMATION

1. **Note.** Please give special attention to clause 52.212-3. If you **are not** registered in the **Online Representations and Certifications Application (ORCA)** at <https://orca.bpn.gov/> you must complete 52.212-3 and submit with your proposal/bid. If you are already registered, follow the directions of the clause and submit documentation if applicable. **Failure to provide this information may make your proposal ineligible.**
2. **CENTRAL CONTRACTOR REGISTRATION:** Contractor registration in the Central Contractor Registration (CCR) database is "required" in order to be eligible for award of a Department of Defense (DOD) contract. Contractors may obtain information on registration and annual confirmation requirements via the Internet at <http://www.ccr.gov/>.
3. Quotes may be submitted via electronic means for consideration. Electronic quotes may be transmitted via email to: flodean.billings@us.army.mil. It is the contractor's responsibility to ensure that electronic quote has been received.
4. Discussion will not be conducted during the evaluation process.
5. Quotes should be submitted in the format of the solicitation (CLIN structures).

Lowest Price Technically Acceptable (LPTA): The award will be made to the Offeror whose response conforms to the Request for Quote (RFQ) requirements. The Government will select an offer that is technically acceptable with the lowest evaluated cost or price. LPTA is based on the requirements of the minimum essential characteristics.

For questions regarding this solicitation please contact Flodean Billings at flodean.billings@amedd.army.mil

Section B - Supplies or Services and Prices

SERVICE DESCRIPTION

RESEARCH BUSINESS OPERATIONS, MANAGEMENT, PROJECT MANAGEMENT, SCIENTIFIC, TECHNICAL AND CLINICAL SUPPORT SERVICES FOR THE TELEMEDICINE AND ADVANCED TECHNOLOGY RESEARCH CENTER (TATRC)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Task 1 FFP Research Business Operations Support to be performed in accordance with the Performance Work Statement. FOB: Destination	1	Lot		
				NET AMT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Task 2 FFP Senior Management Support to be performed in accordance with the Performance Work Statement. FOB: Destination	1	Lot		
				NET AMT	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Task 3 FFP Senior Research Program Management Support to be performed in accordance with the Performance Work Statement. FOB: Destination	1	Lot		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Task 4 FFP Junior Scientific/Technical Support to be performed in accordance with the Performance Work Statement FOB: Destination	1	Lot		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Task 5 FFP Senior Scientific/Technical Support to be performed in accordance with the Performance Work Statement. FOB: Destination	1	Lot		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	Task 6 FFP Senior Scientific/Technical/Clinical Support to be performed in accordance with the Performance Work Statement. FOB: Destination	1	Lot		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	Other Direct Cost COST Travel, etc. Contractor shall identify any other direct costs associated with performance under this contract in their proposal. The Government is estimating a NTE amount of \$36,000.00 for this CLIN. FOB: Destination	1	Lot		

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008	Contractor Manpower Reporting FFP	1	Lot		
	Input of the accounting for contract services information in the website operated and maintained by the Assistant Secretary of the Army (Manpower & Reserve Affairs). See the "Contractor Manpower Reporting" paragraph in Section C for specific reporting information. The Unit Identification Code (UIC) for the US Army Medical Research and Material Command (USAMRMC) is W03JAA. The DODAAC for USAMRMC is W23RYX. Contractor Manpower Reporting is an annual requirement. The reporting period will be the period of performance not to exceed 12 months ending 30 September of each government fiscal year and must be reported by 31 October of each calendar year. The contractor shall provide evidence of compliance with the CMR requirement to teh COR, Contract Specilaist, and Contracting officer no later than 30 November of each calendar year. FOB: Destination				

NET AMT

CLIN MINIMUM/MAXIMUM QUANTITY AND CLIN VALUE

The minimum quantity(s) and CLIN value(s) for all orders issued against the CLIN(s) on this contract shall not be less than the minimum quantity(s) and CLIN value(s) stated in the following table. The maximum quantity(s) and CLIN value(s) for all orders issued against the CLIN(s) on this contract shall not exceed the maximum quantity(s) and CLIN value(s) stated in the following table.

CLIN	MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
0001		\$300.00		\$4,500,000.00
0002		\$300.00		\$4,500,000.00
0003		\$300.00		\$4,500,000.00
0004		\$300.00		\$4,500,000.00
0005		\$300.00		\$4,500,000.00
0006		\$300.00		\$4,500,000.00
0007		\$300.00		\$4,500,000.00
0008		\$300.00		\$4,500,000.00

CLIN DELIVERY/TASK ORDER MINIMUM/MAXIMUM QUANTITY AND CLIN ORDER VALUE

The minimum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not be less than the minimum quantity and order value stated in the following table. The maximum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not exceed the maximum quantity and order value stated in the following table.

CLIN	MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
0001		\$300.00		\$4,500,000.00
0002		\$300.00		\$4,500,000.00
0003		\$300.00		\$4,500,000.00
0004		\$300.00		\$4,500,000.00
0005		\$300.00		\$4,500,000.00
0006		\$300.00		\$4,500,000.00
0007		\$300.00		\$4,500,000.00
0008		\$300.00		\$4,500,000.00

Section C - Descriptions and Specifications

PERFORMANCE WORK STATEMENT

DEPARTMENT OF ARMY UNITED STATES MEDICAL RESEARCH ACQUISITION ACTIVITY
(USAMRAA)

PERFORMANCE WORK STATEMENT (PWS)
FOR TELEMEDICINE AND ADVANCED TECHNOLOGY RESEARCH CENTER (TATRC)

SEE ATTACHMENT A- PERFORMANCE WORK STATEMENT

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-JUL-2011 TO 30-JUN-2012	N/A	USA MED RESEARCH MAT CMD TMED AND ADV TECH RSRCH CTR TATRC 504 SCOTT STREET FORT DETRICK MD 21702-5012 FOB: Destination	W90ERG
0002	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W90ERG
0003	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W90ERG
0004	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W90ERG
0005	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W90ERG
0006	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W90ERG
0007	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W90ERG
0008	POP 01-JUL-2011 TO 30-JUN-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W90ERG

Section G - Contract Administration Data

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.212-3	Offeror Representations and Certification--Commercial Items	APR 2011
52.214-21	Descriptive Literature	APR 2002
52.215-1	Instructions to Offerors--Competitive Acquisition	JAN 2004
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.216-27	Single or Multiple Awards	OCT 1995
52.217-5	Evaluation Of Options	JUL 1990
52.223-18	Contractor Policy to Ban Text Messaging While Driving	SEP 2010
52.233-3	Protest After Award	AUG 1996
52.245-1	Government Property	AUG 2010
52.245-9	Use And Charges	AUG 2010
252.201-7000	Contracting Officer's Representative	DEC 1991
252.204-7000	Disclosure Of Information	DEC 1991
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008

CLAUSES INCORPORATED BY FULL TEXT

ARMY ELECTRONIC INVOICING INSTRUCTIONS (FEB 2006)

Contractor shall submit payment request using the following method(s) as mutually agreed to by the Contractor, the Contracting Officer, the contract administration office, and the payment office.

Wide Area Workflow (WAWF) (see instructions below)

Web Invoicing System (WInS)(<https://ecweb.dfas.mil>)

American National Standards Institute (ANSI) X.12 electronic data interchange (EDI) formats (<http://www.X12.org> and <http://www.dfas.mil/ecedi>)

Other (please specify) _____
DFAS POC and Phone: _____

WAWF is the preferred method to electronically process vendor request for payment. This application allows DOD vendors to submit and track Invoices and Receipt/Acceptance documents electronically. Contractors electing to use WAWF shall (i) register to use WAWF at <https://wawf.eb.mil> and (ii) ensure an electronic business point of contact (POC) is designated in the Central Contractor Registration site at <http://www.ccr.gov> within ten (10) calendar days after award of this contract/order.

WAWF Instructions

*Questions concerning payments should be directed to the Defense Finance and Accounting Service (DFAS) [Contracting Office **fill in DFAS location here as indicated on your purchase order/contract**] at [Contracting Office **fill in DFAS vendor pay phone number here**] or faxed to [Contracting Office **fill in DFAS vendor pay fax phone number here**]. Please have your purchase order/contract number ready when calling about payments.*

You can easily access payment and receipt information using the DFAS web site at <http://www.dfas.mil/money/vendor>. Your purchase order/contract number or invoice number will be

required to inquire about the status of your payment.

The following codes and information will be required to assure successful flow of WAWF documents.
TYPE OF DOCUMENT [Check the appropriate type]

_____ Commercial Item Financing

_____ Construction Invoice (Contractor Only)

_____ Invoice (Contractor Only)

_____ (Invoice and Receiving Report COMBO)

Invoice as 2-in-1 (Services Only)

_____ Performance Based Payment (Government Only)

_____ Progress Payment (Government Only)

_____ Cost Voucher (Government Only)

_____ Receiving Report (Government Only)

_____ Receiving Report With Unique Identification (UID) Data (Government Only)

UID is a new globally unique "part identifier" containing data elements used to track DoD parts through their life cycle.

_____ Summary Cost Voucher (Government Only)

CAGE CODE: [Enter Contractor Cage Code here]

ISSUE BY DODAAC: W81XWH

ADMIN BY DODAAC: W81XWH

INSPECT BY DODAAC: [Enter Inspector's DODAAC here if applicable]

ACCEPT BY DODAAC: [Enter Acceptor's DODAAC here if applicable]

SHIP TO DODAAC: [Enter Ship to DODAAC(s) here]

LOCAL PROCESSING OFFICE DODDAC: [Enter LPO DODAAC here if applicable]

PAYMENT OFFICE FISCAL STATION CODE: [Enter Fiscal Station CODE]

EMAIL POINTS OF CONTACT LISTING: (Use Group e-mail accounts if applicable)

INSPECTOR: [Enter Inspector's email address here]

ACCEPTOR: [Enter Acceptor's email address here]

RECEIVING OFFICE POC: [Enter receiving office POC email address here]

CONTRACT ADMINISTRATOR: Flodean.billings@amedd.army.mil

CONTRACTING OFFICER: Pamela.nevels@amedd.army.mil

ADDITIONAL CONTACT: [Enter email address(es) here]

For more information contact: *Flodean.billings Contract Specialist, 301-619-2648 and Pamela Nevels, Contracting Officer, 301,619-8802.*

52.204-1 APPROVAL OF CONTRACT (DEC 1989)

This contract is subject to the written approval of the Contracting Officer and shall not be binding until so approved.

(End of clause)

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Blanket Purchase Agreement resulting from this solicitation.

(End of provision)

52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from

Base Year: 1 July 2011 through 30 June 2012.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$300., the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

- (1) Any order for a single item in excess of \$4,500,000.00;
 - (2) Any order for a combination of items in excess of \$4,500,000.00; or
 - (3) A series of orders from the same ordering office within 30 days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.
- (c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.
- (d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 15 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

- (a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.
- (b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".
- (c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- (d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 30 June 2012.

(End of clause)

52.233-2 SERVICE OF PROTEST (SEP 2006)

- (a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer within 10 days by obtaining written and dated acknowledgment of receipt from

Ms. Laura Charles, Contracting Officer
U.S. Army Medical Research Acquisition Activity (USAMRAA)

ATTEN: MCMR-AAA-T
820 Chandler Street
Fort Detrick, MD 21702-5014

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

PROTECTION OF GOVERNMENT-PROVIDED COMMUNICATIONS SYSTEMS AND OTHER RESOURCES (DEC 2006)(USAMRAA)

The Contractor acknowledges its obligation to protect Government-provided communications systems, and other Government-provided resources, from misuse by its employees. Contractor employees shall not use Government communications systems, or other resources, for unauthorized purposes, such as, but not limited to, those discussed in the Joint Ethics Regulation, DoD 5500.7-R, Paragraphs 2-301a and 2-301b. Upon discovery of such misuses, the Government shall have the sole contractual right to have any such offending Contractor employee removed from the Government contract without any reduction of, or delay in, the Contractor's performance or delivery obligations.

CONTRACT CEILING (MAR 1999) (USAMRAA)

The ceiling price of this contract is \$ 4,500,000.00. The contractor agrees that the work performed under this contract shall be accomplished within the specified ceiling price. Unless and until the Contracting Officer has notified the contractor in writing that the ceiling price has been increased and the amount of the increase, any costs incurred in excess of the ceiling price shall be borne by the contractor. The contractor's attention is directed to Section C of this contract, entitled "Task/Delivery Orders". Contractor entitlement to the monies specified as the contract ceiling is derived solely from the issuance and successful performance of task/ delivery orders against that ceiling amount.

TRAVEL (JULY 2007) (USAMRAA)

a. Approval of Foreign Travel. The cost of foreign travel is allowable only when the specific written approval of the Contracting Officer is obtained prior to commencing the trip. Approval shall be requested at least 15 calendar days before the scheduled departure date in order that all necessary clearances may be processed. Each individual trip must be approved separately, even though it may have been included in a previously approved budget. Foreign travel under this contract is defined as any travel outside of the United States and its territories and possessions.

b. Costs incurred by contractor personnel on official company business, whether foreign travel and/or domestic/local travel, are allowable, subject to the limitations contained in the Federal Acquisition Regulation (FAR) clause at 52.216-7, Allowable Cost and Payment, incorporated into this contract.

PROPERTY ADMINISTRATOR (MAR 1999) (USAMRAA)

The designated property administrator for Government property acquired for use under this contract is the Contracting Officer's Representative (COR).

PROPERTY REPORTING (COMMERCIAL) (MAR 1999) (USAMRAA)

The designated property administrator for Government property acquired for use under this contract is the Contract Specialist, US Army Medical Research Acquisition Activity, Fort Detrick, MD 21702-5014. The contractor shall furnish the designated property administrator report, (i.e. DD FORM 1662, DOD Property in the Custody of Contractors).

- a. Interim Inventories - Annually, as of 30 September, report due 10 October, each year.
- b. Final Inventory - When the contract expires.

Section J - List of Documents, Exhibits and Other Attachments

EXHIBITS AND ATTACHMENTS

EXHIBITS

EXHIBIT A – PERFORMANCE WORK STATEMENT

Performance Work Statement

EXHIBIT B – LABOR RATE SHEET

Labor Rate Sheet and Description.

EXHIBIT C – PAST PERFORMANCE

Past Performance

ATTACHMENTS

ATTACHMENT A – HISTORICAL LABOR CATEGORIES

Historical Labor Categories

ATTACHMENT B- TATRC DELIVERY ORDER 01

Delivery Order 01

Section M - Evaluation Factors for Award

EVALUATION CRITERIA

EVALUATION CRITERIA

SUBJECT: Evaluation Criteria for Research Business Operations, Management, Project Management, Scientific, Technical and Clinical Support

Evaluation Criteria. Listed in relative order of importance. Key Personnel Qualifications, Sample Task Order, Corporate Experience, Technical/Management Approach, Past Performance and Cost/Price. Key Personnel Qualifications are more important than Sample Task Order and Key Personnel Qualifications and Sample Task Order combined are more important than Corporate Experience, Technical/Management Approach and Cost/Price.

1. Key Personnel Qualifications. Resumes and qualifications for personnel proposed for Tasks 1 and 2.
2. Sample Task Order. The offeror shall provide the labor categories, skills, number of positions proposed, experience and education proposed and the proposed cost for the attached sample task order. The labor categories and costs will be compared to the offerors table below.
3. Corporate Experience. The offeror shall demonstrate at least five (5) years experience in the management of Medical/Scientific Research Programs for Federal, State or Commercial entities similar to the services required in the Performance Work Statement (PWS).
4. Technical/Management Approach. The Technical/Management approach must be sound and demonstrate that the contractor has a thorough understanding of the technical requirements of this PWS and how they will ensure successful completion of these requirements. This will be provided in a narrative of the approach to include a draft Quality Control Plan, draft Staffing and Recruitment procedures or plan, draft Organizational Conflict of Interest (OCI) Mitigation Plan.
5. Past Performance. The contractor shall demonstrate at least 3 years past or present performance of the same of similar services as stated in the PWS in accordance with the instructions in 52.212-1.
6. Cost/Price. The offerors prices will be evaluated based on the proposed labor categories and rates that provide the best overall value to the Government. The contractor shall provide their proposed labor, fringe and overhead rates and the basis for the proposed rates. This could be GSA schedule rates based on experience level or skill set, discounted GSA rates or recent audited rates. This includes all proposed subcontractor costs. A copy of the subcontractor agreement(s) and associated backup for costs. If the subcontract was competitive please provide an analysis of the other bids received and the determination for award. If the subcontract is non-competitive (sole source) please provide the rationale for not competing the subcontracted services. Cost may become the determining factor as technical proposals equalize.

Note: The offeror shall provide a table showing the labor category, skill set, experience and education level of proposed personnel to perform the duties described in the PWS. This burdened labor rates and categories, etc. will be used for the sample task above and will be incorporated into the award made under this solicitation to price the task orders awarded under the contract. This could be your actual GSA schedule table if applicable.

Example:

Labor Category	Base Year Fully Burdened	Minimum Requirements
Senior Management	\$110.00	BA with 5 years experience

