

LABOR CATEGORIES

BUSINESS RESEARCH OPERATIONS SUPPORT

Qualifications: At a minimum, it is preferred, but not required, that individuals possess a BS or BA and must have experience in the area identified in each delivery order. If individuals do not have a degree it is preferred they possess at least 10 years experience in related field. Individuals shall possess strong oral and written communication skills and have demonstrated capacity for detailed organizational skills. Specific management background may be required depending on the specific task, and will be articulated in task orders.

SENIOR MANAGEMENT SUPPORT

Qualifications: At a minimum, the contractor personnel shall have a Master's degree and have medical research management experience with the Department of Defense, across a variety of scientific and business domains. The Master's degree can be substituted for 10 years experience at the senior management level with a medical research organization. Contractor personnel must possess excellent oral and written communication skills, and have a demonstrated capacity for detailed organization and synthesis of abstract and disparate information. In addition, Contractor personnel need to have a solid working knowledge of the computer software (Microsoft Office Business Suite) required to produce documents, correspondence, briefings and spreadsheets. Upon occasion, the task may require someone with a secret clearance, and will be specified in the task order. Specific scientific or management background may be required depending on the specific task, and will be articulated in task orders.

SENIOR RESEARCH PROJECT MANAGEMENT SUPPORT

Qualifications: At a minimum, the contractor personnel shall have a Bachelor's degree and must have medical research project management experience, preferably with the Department of Defense. They need to have knowledge and experience with DoD Grants, Agreements administration, and management. Specific scientific or management background will be identified depending on the specific task order. The contractor must possess strong oral and written communication skills and have demonstrated capacity for detailed organizational skills. They may be presenting to or assisting in presentations to Government personnel and participating in senior management meetings.

JUNIOR SCIENTIFIC/TECHNICAL SUPPORT

Qualifications: At a minimum, the contractor personnel shall have a PhD or MD degree and must have medical research project management experience, preferably with the Department of Defense. They need to have knowledge and experience with DoD Grants and Agreements administration and management. Specific scientific or management background may be required depending on each task, which will be detailed in the task order. The contractor must possess strong oral, presentation and written communication skills and have demonstrated capacity for detailed organizational skills. They may be presenting to the highest levels in Health Affairs or the Military Surgeon General's office.

SENIOR SCIENTIFIC/TECHNICAL SUPPORT

Qualifications: At a minimum, the contractor personnel shall have a PhD or MD degree and must have medical research project management experience, preferably with the Department of Defense. They need to have knowledge and experience with DoD Grants and Agreements administration and management. Specific scientific or management background may be required depending on each task, which will be detailed in the task order. The contractor must possess strong oral, presentation and written communication skills and have demonstrated capacity for detailed organizational skills. They may be presenting to the highest levels in Health Affairs or the Military Surgeon General's office.

SENIOR SCIENTIFIC/TECHNICAL/CLINICAL SUPPORT

Qualifications: At a minimum, the contractor personnel shall have a PhD in a medical field or MD degree and must have at least 10 years experience in medical research. They must have knowledge and experience with clinical research, medical research grants, and published in appropriate peer reviewed medical journals. Specific scientific or management background may be required depending on the specific task, and will be articulated in task orders. The Contractor must possess strong oral and written communication skills and have demonstrated capacity for detailed organizational skills. Personnel may be asked to provide briefings or to sit on panels at the DoD level.