



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY MEDICAL RESEARCH AND DEVELOPMENT COMMAND
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FCMR-AAB-CE

11 March 2021

MEMORANDUM FOR U.S. Army Medical Research and Development Command
(USAMRDC) Employees

SUBJECT: Procurement Advisory Notice (PAN) 21-01* USAMRDC Procurement of
Information Technology (IT) and the Information Technology Approval System (ITAS)
Waiver Requirements

1. PURPOSE: The purpose of this PAN is to provide guidance regarding the
procurement of commercial IT hardware, software, services, and tactical/operation
hardware, data servers and center equipment, and wireless (cellular), to include when
an ITAS waiver may be required.

2. REFERENCES:

a. Office of the Secretary of the Army Memorandum (interim), 27 Sep 2019, subject:
Use of ITAS

b. Army Regulation (AR) 25-1, Army Information Technology, 19 Jul 2019.

c. AR 25-2, Army Cybersecurity, 04 Apr 2019.

d. Office of the Secretary of the Army Memorandum, 14 Aug 2013, subject:
Approvals/Waivers for Obligations of Funds for Data Servers and Centers Information
Technology (IT) Spending.

e. Army Federal Acquisition Regulation Supplement (AFARS) 5139.101-90

3. APPLICABILITY:

This PAN is applicable to all commercial IT hardware, software, services, and
tactical/operation hardware, data servers and center equipment, and wireless (cellular)
procured as part of contracts limited to Army funds.

*This PAN supersedes PAN 16-08 – USAMRMC Required Use of Army Network
Enterprise Technology Command Blanket Purchase Agreements and Unified
Capabilities Approved Product List for Network Infrastructure and Voice, Video and
Data Products.

FCMR-AAP-A

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4. Department of Defense (DoD) Enterprise Software Initiative (ESI):

a. The Army Computer Hardware, Enterprise Software and Solutions (CHESS) is the Army's mandatory source for all commercial IT hardware, software, and services.

b. Common Hardware Systems (CHS) is the Army's mandatory source for commercial IT hardware for tactical/operational hardware requirements.

c. All Army organizations procuring commercial IT hardware, software, services, and tactical/operation hardware solutions not processed through CHESS or CHS are required to request a waiver through the web-based ITAS. The waiver is required to be approved by the Army Chief Information Officer (CIO)/G6.

d. Army organizations that receive written authorization from the Product Lead, Common Hardware systems (PdL CHS) to use a CHS contract are exempt from the requirement to obtain an ITAS Waiver or CHESS Statement of Non-Availability (SONA). In such circumstances, requiring activities shall provide PdL CHS written authorization to the Contracting Officer as part of the procurement package instead of the ITAS waiver.

e. A CIO/G6 approved ITAS waiver is also required prior to obligating funds for the procurement of all data servers and center equipment (See Enclosure 1). This applies to all Army data centers that are non-deployable facilities, whether or not the facility is connected to a network. The DOD CIO has delegated limited ITAS approval authority to the Army CIO (See Enclosure 2).

f. When procuring wireless (cellular) services and devices, all Army users are required to procure from the Navy Spiral 3 Wireless contract at the Navy's Strategic Sourcing website: <https://my.navsup.navy.mil/webcenter/portal/nss>. In the event that a desired wireless service or device is not on the Navy's contract a CIO/G6 approved ITAS waiver is required.

g. The CIO/G6 uses ITAS to ensure Army organizations are compliant with existing regulations and policies. ITAS may be accessed by visiting: <https://cprobe.army.mil/enterprise-portal/web/itas/home>

ENCLOSURE 1

Information Technology Requiring DOD CIO Approval

Hardware:

Servers (mainframe, mid-range, blade and standalone)

FCMR-AAP-A

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SAN/NAS Storage
Matrix, fiber channel or brocade switches
Optical and tape storage systems

Software:

Server operating systems
Virtualization software
Database software
Data center management tools

ENCLOSURE 2

Information Technology Requiring Army CIO/G6 Approval

Hardware:

Server Racks
High-speed printers (greater than 80 ppm)
Time-division multiplex (TDM) voice-switching equipment
Replacement of casualty items

Software:

Software for applications and systems hosted within a data center

Services:

Service, support and maintenance contracts (e.g. warranty support, prevention, routine and emergency maintenance) for existing data center

Military Construction:

New construction
Renovation
Leasing of a data center or server rooms
Upgrade/life cycle of legacy data centers and installation Processing nodes
AC upgrades

5. PROPONENT: The proponent for this PAN is the U.S. Army Medical Research Acquisition Activity Contract Execution Oversight (CEO) Branch. Please submit any comments, concerns, and suggestions to the CEO Branch e-mail address at usarmy.detrick.medcom-usamraa.mbx.policy@mail.mil.

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Senior Contracting Official